

**DAMASCUS TOWNSHIP, WAYNE COUNTY, PENNSYLVANIA**  
**APPLICATION FOR BUILDING PERMIT – ZONING & UCC # \_\_\_\_\_**

*Use this form for construction of buildings. Complete this application, filling out the sections that are applicable, and send or bring with attachments to Damascus Township, 60 Conklin Hill Road, Damascus, PA 18431. Fees are based on the project and will be calculated based on the plans submitted. Fees are payable by check or money order only and will be calculated upon receipt of plans. 2 complete sets of construction drawings and specifications are required for projects requiring UCC permits and must accompany the applications. Rev 10/19/10*

\*Application Date: \_\_\_\_\_

\*Required Information

\*Documents required with application – incomplete applications will be returned:       Driveway Permit  
 Sewer Permit       NPDES Permit or Department letter       9-1-1 Address       Proof of all current  
property taxes paid       Workers' Compensation Insurance documents for all contractors       Building  
(construction) plans – 2 complete sets

Section I - Applicant and Owner Information

\*Name of Applicant: \_\_\_\_\_

\*Applicant Complete Address: \_\_\_\_\_

\*Applicant Phone No. \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

\*Owner \_\_\_\_\_

Private owner       Corporate owner       Owner same as applicant

\*Owner Complete Address: \_\_\_\_\_

\*Owner Phone No. \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

Owner's Representative Authorized to make this application: \_\_\_\_\_

Authorized Representative Complete Address: \_\_\_\_\_

Authorized Representative Phone No.: \_\_\_\_\_

Section II – Project Location (New 9-1-1 address required for new construction)

\*Location (9-1-1 Address) \_\_\_\_\_

Between: Cross Street \_\_\_\_\_ And Cross Street \_\_\_\_\_

Subdivision \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_

Tax Information: Map & Parcel No. \_\_\_\_\_ Control No. \_\_\_\_\_

Section III – Details of Use and Zoning

A. Present Use:     Vacant Acreage or Lot     Single-family Residential     2-family Residential     Multi-family Residential     Private Seasonal Residential     Agricultural     Commercial Retail     Commercial Storage     Commercial Services     Commercial Transient Housing     Commercial Seasonal Operation

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Commercial Children’s Camp  Commercial Mineral Extraction  Private Mineral Extraction  Religious   
 Institutional  Utility  Communications  Government  Other \_\_\_\_\_

B. Proposed Use:  Single-family Residential  2-family Residential  Multi-family Residential  
 Private Seasonal Residential  Second Residence on Lot  Residential Accessory  Agricultural   
Commercial Seasonal Operation  Commercial Children’s Camp  Commercial Retail  Commercial  
Storage  Commercial Services  Commercial Transient Housing  Commercial Mineral Extraction  
 Private Mineral Extraction  Religious  Institutional  Utility  Communications   
Government  Other \_\_\_\_\_

C. Zoning District:  River Dist  Rural Residential  Neighborhood Dev  Industrial

D. Proposed Zoning Use Classification:  Principal Permitted Use  Accessory Use  Conditional Use  
 Special Exception  Use Not Classified by Zoning Ordinance - Requires classification by Zoning Hearing  
Board

\*E. Proposed Building - Zoning:  Primary structure  Additional residential or commercial structure on  
property  Room Addition  Attached garage  In-ground pool  Above-ground Pool  Storage  
building  Detached garage  Deck/Porch  Sign  Other \_\_\_\_\_  
 Recreational Cabin Exclusion requested (forms available from Township office, use Zoning or Use App.)

\*Nature of Proposed Building:  New  Addition  Alteration

\*Footprint – Total area covered by new buildings: \_\_\_\_\_ Square Feet \*No. of stories including basement \_\_\_\_\_

\*New bedrooms \_\_\_\_\_ \*New bathrooms \_\_\_\_\_ \*Total new rooms excluding bathrooms \_\_\_\_\_

\*Basement \_\_\_\_\_ Square Feet \*First Floor \_\_\_\_\_ Square Feet \*Second Floor \_\_\_\_\_ Square Feet

\*Deck/Porch \_\_\_\_\_ Square Feet \*Attached garage \_\_\_\_\_ Square Feet \*Detached garage \_\_\_\_\_ Square  
Feet \*Accessory Structure (Storage Building) \_\_\_\_\_ Square Feet \*Proposed Start Date \_\_\_\_\_

\*Estimated Cost of Proposed Building (not including landscaping, well, septic): \$ \_\_\_\_\_

Note: All dimensions are outside dimensions, *not* interior dimensions.

Section IV – Physical Property Information:

Flood plain information:  Zone X  Zone A  Zone AE  Flood plain  Floodway

Property information:

\*On this property there are:  Wetlands  Streams or Water Courses  Ponds or Lakes  Steep Slopes  
(Slopes over 25% grade)  None of these

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\* Total area of earth disturbance \_\_\_\_\_ sq. ft. *OR* \_\_\_\_\_ Acre(s) – includes all areas of earth disturbance: driveway, parking area, septic system, landscaping, finished grading, building area, stormwater management areas, etc.

\* Project (including grading, driveway or landscaping) will impact or disturb:  Flood plain     Floodway  
 Wetlands     Streams or Water Courses     Ponds or Lakes     Steep Slopes (over 25% grade)  
 None of these

Size of Property: \_\_\_\_\_ Acres    Frontage \_\_\_\_\_ feet    Average Depth \_\_\_\_\_ feet

New structure distance from property lines:    \*Front: \_\_\_\_\_ from center of road    \*Rear: \_\_\_\_\_ from rear property line    Looking from front: \*Right side: \_\_\_\_\_ from right property line    \*Left side: \_\_\_\_\_ from left property line    \*Nearest building \_\_\_\_\_

Number of Existing Buildings on Property (if any) \_\_\_\_\_    Parking Spaces Available or to be Provided: \_\_\_\_\_

\*Water Supply:  New     Existing     Individual Well    Depth of well \_\_\_\_\_ feet    Yield \_\_\_\_\_ gpm

Casing Size \_\_\_\_\_    Casing Depth \_\_\_\_\_ feet    Head \_\_\_\_\_ feet    Year drilled \_\_\_\_\_    Driller \_\_\_\_\_  
 Community System – Name \_\_\_\_\_     Spring     None

\*Sewage Disposal: (check)  Sub-Surface     New     Existing    Bed size \_\_\_\_\_ square feet  
 Treatment Plant    Plant name \_\_\_\_\_     Other \_\_\_\_\_     None

Sewer Permit No. \_\_\_\_\_    Driveway/Highway Occupancy Permit No. \_\_\_\_\_

Section V – Building Details:

New Commercial     New Residential     Other Commercial     Other Residential

Use Group \_\_\_\_\_ (UCC)    Construction Type \_\_\_\_\_ (UCC)

Description of work:  Alterations/Additions of:  Roofing - Total square feet \_\_\_\_\_     Length of Fencing (if height exceeds 6 feet) \_\_\_\_\_     Sign - Total square feet \_\_\_\_\_     Pool - Total square feet \_\_\_\_\_

Decks- Total square feet \_\_\_\_\_     Demolition - Total square feet \_\_\_\_\_     Other: \_\_\_\_\_

Apartment over garage     Garage in basement of house     Slab on-grade     Crawl space

Partial basement     Full basement     Block     Poured     Pre-cast     Piers

\*Basement egress:  Walkout door     Bilco-style door     Egress window(s)    Finished Basement  Yes     No

Roof Snow Load \_\_\_\_\_    Occupancy Load \_\_\_\_\_    Maximum Live Load \_\_\_\_\_

Elevator/Escalator/Lifts/Moving Walks     Sprinkler Systems     Pressure Vessels     Refrigeration System

Historic Building     Building over 50 years old     Flood Protection

\*Estimated Cost of Building \$ \_\_\_\_\_

\*Building / General contractor: \_\_\_\_\_

\*Building / General contractor Federal ID: \_\_\_\_\_     \*Workers Compensation Certificate

\*Excavation Contractor \_\_\_\_\_

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\*Excavation Contractor Federal ID: \_\_\_\_\_  \*Workers Compensation Certificate

\*Concrete Contractor \_\_\_\_\_

\*Concrete Contractor Federal ID: \_\_\_\_\_  \*Workers Compensation Certificate

Section VI – Electrical Details:  N/A

Indicate number or size of: Lighting fixtures \_\_\_\_\_ Receptacles \_\_\_\_\_ Switches \_\_\_\_\_ \*Smoke Detectors \_\_\_\_\_  
\*CO Detectors \_\_\_\_\_ Motor-Fractional \_\_\_\_\_ Communications Devices \_\_\_\_\_ Alarm \_\_\_\_\_

Devices/Systems \_\_\_\_\_ Emergency & Exit Lights \_\_\_\_\_ Pool Bonding \_\_\_\_\_ \*Service \_\_\_\_\_ Amps \_\_\_\_\_

\*Sub-Panels \_\_\_\_\_ Feeders \_\_\_\_\_ Baseboard Heaters \_\_\_\_\_ Dryer Receptacle \_\_\_\_\_ Range \_\_\_\_\_

Dishwasher \_\_\_\_\_ Garbage Disposal \_\_\_\_\_ Water Heater \_\_\_\_\_ Central A/C Units \_\_\_\_\_ Signs \_\_\_\_\_

\*Estimated Cost of Electrical Work \$ \_\_\_\_\_

\*Electrical Contractor \_\_\_\_\_

\*Electrical Contractor Federal ID: \_\_\_\_\_  \*Workers Compensation Certificate

Section VII – Plumbing Details:  N/A

Indicate number or size of: Water Closet \_\_\_\_\_ Urinal \_\_\_\_\_ Bidet \_\_\_\_\_ Bathtub \_\_\_\_\_

Lavatory \_\_\_\_\_ Shower \_\_\_\_\_ Sink \_\_\_\_\_ Dishwasher \_\_\_\_\_ Washing Machine \_\_\_\_\_ Hose \_\_\_\_\_

Bib \_\_\_\_\_ Water Heater \_\_\_\_\_ Water Boiler \_\_\_\_\_ Sewer Lateral \_\_\_\_\_ Sewer \_\_\_\_\_

Connection \_\_\_\_\_ Backflow Preventer \_\_\_\_\_

\*Estimated Cost of Plumbing \$ \_\_\_\_\_

\*Plumbing Contractor \_\_\_\_\_

\*Plumbing Contractor Federal ID: \_\_\_\_\_  \*Workers Compensation Certificate

Section VIII – Mechanical Details:  N/A

Any Fuel Piping [oil, gas, etc.] \_\_\_\_\_ Water Boiler \_\_\_\_\_ Furnace \_\_\_\_\_ HVAC \_\_\_\_\_ Kitchen Hood  
& Exhaust Systems \_\_\_\_\_ Refrigeration Units \_\_\_\_\_ Heat Pumps \_\_\_\_\_ Fire Dampers \_\_\_\_\_

\*Heating: Type of fuel:  Oil  Gas  Wood  Coal  Electric  Solar  Geothermal

Wood Stove \_\_\_\_\_  Fireplace \_\_\_\_\_  Outside Wood-burner  Other \_\_\_\_\_

Baseboard Electric  Baseboard hot water  Radiant floor  Hot Air

\*Estimated Cost of Mechanical \$ \_\_\_\_\_

\*Mechanical Contractor \_\_\_\_\_

\*Mechanical Contractor Federal ID: \_\_\_\_\_  \*Workers Compensation Certificate

Section IX – Fire Protection / Extinguishment System Details:  N/A

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Alarm devices: Smoke \_\_\_\_\_ Heat \_\_\_\_\_ Pulls \_\_\_\_\_ Waterflow \_\_\_\_\_ CO Detector \_\_\_\_\_  
Supervisory Devices: Dampers \_\_\_\_\_ Low/High Air \_\_\_\_\_ Signaling Devices: Horns \_\_\_\_\_ Strobes \_\_\_\_\_  
Bells \_\_\_\_\_ Fire Pump \_\_\_\_\_ gpm Type \_\_\_\_\_ Sprinkler Heads: Dry \_\_\_\_\_ Wet \_\_\_\_\_  
Dry Pipe / Alarm valves \_\_\_\_\_ Standpipes \_\_\_\_\_ Manifolds \_\_\_\_\_  Wet Chemical  Dry Chemical  
 CO2 suppression  Foam Protection  Halon Protection  Other \_\_\_\_\_

\*Estimated Cost of Fire Protection \$ \_\_\_\_\_

\*Fire Protection Contractor \_\_\_\_\_

\*Fire Protection Contractor Federal ID: \_\_\_\_\_  \*Workers Compensation Certificate

Note: The alarm reporting company *must* use the correct 9-1-1 address when reporting an alarm.

ATTACH TWO (2) COPIES OF ALL CONSTRUCTION DRAWINGS AND SPECIFICATIONS, including window and door details and specifications, energy and heat loss calculations, foundation specifications, electrical plan, plumbing plan, etc.

Section X – Plot Plan

In the space provided, sketch the new building location on the property. Include existing and proposed buildings, location of water supply and sewage facilities with dimensions. OR if available, attach a property survey map with proposed buildings drawn on with dimensions.

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Directions to Site: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Read and Sign** the following:

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the approved construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the Building Code Official or the Building Code Official's authorized representatives shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Print Name of Owner or Authorized Agent

\_\_\_\_\_  
Address

**FOR TOWNSHIP USE – DO NOT WRITE BELOW THIS LINE**

<input type="checkbox"/> Foundation Plans	Plans Received _____
<input type="checkbox"/> Construction Drawings	Plans Reviewed _____
<input type="checkbox"/> Electrical Drawings	Plans Accepted _____
<input type="checkbox"/> Mechanical Drawings	Plans Rejected _____
<input type="checkbox"/> Plumbing Drawings	Resubmission _____
<input type="checkbox"/> Specifications	Plans Accepted _____
<input type="checkbox"/> Flood Hazard Area Data	Permit Issued _____
<input type="checkbox"/> Other: _____	Inspection Agency _____
<input type="checkbox"/> Workers Comp Certificate	<input type="checkbox"/> Recreational cabin documented

Building Fees:		Zoning / Use Fees:	
Building	\$ _____	Zoning	\$ _____
Admin	\$ _____	Driveway	\$ _____
Electrical	\$ _____	Use	\$ _____
Admin	\$ _____	Change of Use	\$ _____
Plumbing	\$ _____	Land Dev	\$ _____
Admin	\$ _____	Conditional Use	\$ _____
Mechanical	\$ _____	Special Exception	\$ _____
Admin	\$ _____	Variance	\$ _____
Fire Suppression	\$ _____	Total Zoning Fees	\$ _____
Admin	\$ _____		
Edu. Fund	\$ _____		
Total Building Fees	\$ _____		

