



**DAMASCUS TOWNSHIP BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES OF: October 28<sup>th</sup>, 2009**

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Meeting called to order @ 7:00 PM.

The Pledge of Allegiance was led by Chairman Dexter, et al.

**Attendance:** [x] Jeffrey R. Dexter, Chairman [x] Charles Grady, Vice Chair; [x] Jason E. Roberts, Supervisor; [x] Dolores Card, Treasurer; [/] Ed Lagarenne, Zoning & BCO; [/] Jeffrey M. Finlay, EMC; [x] Marty Kunstmann-PC; [/] Howard Schuchman, ZHB; [/] Dolores Keesler, UDC; [ /] Bob Dexter, Recycling Program; [/] Dora F. Henry, Food Pantry; and [x] Karyle A. Woods, BOS Secretary, and Open Records Officer.

**KEY:** [x] = Present. [/] = Absent.

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**OPEN FLOOR: AGENDA Items Only.** Three minutes per speaker.

- Marty Kunstmann commented on how well the Twp. accounts looked; and how pleased he was with the way the Twp. seemed to be running, and that there were still funds in the accounts.

**ACTION ITEMS:**

- To review and take action on preparing the proposed 2010 budget. There was a line by line review of the current Expenses and projected budget needs for various Township functions, such as Roads Department requirements, Liquid Fuels Allocations – [ down 8% in the last two years.]; Leased Equipment; Road Machinery Taxes; Diesel Fuel needs; Insurances; Audit requirements; Computer Software/Security; Real Estate Transfer Taxes [Down by 60%]; and other considerations.
- Faye Rossi commented positively on the economies that the Twp. undertook to remain in the black, making a Tax Anticipation loan un-necessary at this time; although it seems that the Twp. has received “most” of its Taxes for this year. Chairman Dexter seemed optimistic that the Twp. would be able to maintain the current spending levels, barring disastrous Snowstorms / and major manpower needs.  
**Please see attached 2010 Budget Proposal for details.**
- Chuck Grady made a motion to approve the Proposed Budget allocations, and to publish an advertisement in *The Wayne Independent* newspaper that a Proposed Budget would be available in the Twp. Office for residents review on Monday, 2<sup>nd</sup>, 2009. Jeffrey Dexter seconded the motion. Chairman Dexter called for a vote and the motion was approved unanimously.

Hearing no further comments, the meeting was adjourned at 8:50 PM, on a motion made by Chuck Grady and seconded by Jeff Dexter.

These Minutes are respectfully submitted by: Karyle A. Woods, BOS Secretary and Open Records Officer.

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**SIGNED by the Board of Supervisors:**

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**Jeffrey R. Dexter, Chairman of the Board**

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**Jason E. Roberts, Supervisor of the Board**

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**Charles Grady, Vice Chairman of the Board**

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**Karyle A. Woods, Secretary of the Board &  
Open Records Officer**

**END**  
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